

District Created

File with Ohio Dept of Development

Make List of Parcels in District

Decide how Property Tax Exemption Forms will be filed

Create Tracking Spreadsheets

Update Tracking Spreadsheets each January for Ownership Changes and Parcel Splits

File Annual Status Report with the Ohio Department of Development by March 31st  
[www.odod.state.oh.us/edd/tif/](http://www.odod.state.oh.us/edd/tif/)

File 4 complete applications with County Auditor & Treasurer

County sends DTEs to State Dept. of Taxation

County returns 4th copy of DTE application to you

State sends Final Determination to APPLICANT and County Auditor

DISMISSED

Obtain Base Value and Incremental Values per tax year from County Auditor

Revenue received on Real Estate Tax Settlements

Record Revenue

Pay School District Reimbursement per Agreement (if applicable)

Refile

Update Tracking Spreadsheets

Research Variances

Evaluate Revenue Stream/Debt Service Scenario

