



**Renaissance Cleveland Hotel**  
Electrical Order Form

24 Public Sq. Cleveland, OH 44113  
For Technical Questions Call: 216-902-4047  
FAX this form to: 216-902-4036

**Basic A/V Equipment Options – Per Day Charge**

<b>Equipment Type</b>	<b>Quantity Required</b>	<b>Price</b> <i>Advanced Order</i>	<b>Price</b> <i>Within 72hrs. of Load-In</i>	<b>Sub-Total</b>
<b>40" LCD Hi-Def Monitor</b> <i>Accepts video and computer input – on tall stand.</i>		<b>\$400.00</b> <i>\$534.44 w/tax &amp; service charge</i>	<b>\$450.00</b> <i>\$601.25 w/tax &amp; service charge</i>	
<b>24" LCD Computer Monitor</b> <i>16:10 Aspect Ratio. Accepts DVI/VGA inputs – on a table stand.</i>		<b>\$125.00</b> <i>\$167.02 w/tax &amp; service charge</i>	<b>\$150.00</b> <i>\$200.42 w/tax &amp; service charge</i>	
<b>3000 Lumen LCD Projector</b>		<b>\$400.00</b> <i>\$534.44 w/tax &amp; service charge</i>	<b>\$450.00</b> <i>\$601.25 w/tax &amp; service charge</i>	
<b>6' Tripod Screen</b>		<b>\$60.00</b> <i>\$80.17 w/tax &amp; service charge</i>	<b>\$75.00</b> <i>\$100.21 w/tax &amp; service charge</i>	
<b>Signage Easel</b>		<b>\$15.00</b> <i>\$20.04 w/tax &amp; service charge</i>	<b>\$20.00</b> <i>\$26.72 w/tax &amp; service charge</i>	
<b>Wired High Speed Internet Connection</b>		<b>\$250.00</b> <i>\$334.03 w/tax &amp; service charge</i>	<b>\$350.00</b> <i>\$467.67 w/tax &amp; service charge</i>	
<b>Windows Desktop Computer</b> <i>Includes flat panel monitor</i>		<b>\$125.00</b> <i>\$167.02 w/tax &amp; service charge</i>	<b>\$175.00</b> <i>\$233.82 w/tax &amp; service charge</i>	

**Total Circuits & Accessories:** \_\_\_\_\_

**Customer and Event Information**

*Please Print All Information Clearly*

\_\_\_\_\_  
Show/Event Name

\_\_\_\_\_  
Room Name/Booth Number

\_\_\_\_\_  
Show Load-In Date (Date of Installation)

\_\_\_\_\_  
Company/Organization Name

\_\_\_\_\_  
Order Contact Name

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Contact Fax

\_\_\_\_\_  
Contact Email

\_\_\_\_\_  
Street Address of Company or Organization

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Province

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Special Instructions:

**Credit Card Information**

Type of Card:	Visa	<input type="checkbox"/>	Mastercard	<input type="checkbox"/>	AmEx	<input type="checkbox"/>
---------------	------	--------------------------	------------	--------------------------	------	--------------------------

Card Number: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

For Billing Questions After The Event Call: 216-902-4030

## Terms and Conditions

A/V and Internet charges are billed daily. All audio/visual and Internet services are subject to a 24% service charge.

Payment must be received 72 hours in advance of show load-in.

No equipment deliveries will be made if payment has not been received.

Equipment will be delivered when booth is constructed. Renaissance Event Technology reserves the right to delay delivery until there is a safe environment in which to set up equipment.

On-Site Technical support is available from 7A-10P daily.

For equipment or services not listed, please call us to discuss at 216-902-4047.

***Please Use this Space for Any Special Instructions Regarding Your Requirements***

---

---

---

---

---

---

---

---

---

---

---

This form is effective as of September 15, 2010. Any other electrical order form created before this date is invalid.