



Introduction to the Finance Office & Governmental Accounting Seminar

April 18-19, 2018

**Cuyahoga County Public Library Parma Branch
6996 Powers Blvd.
Parma, OH 44134**

This seminar is designed as an introduction to the public finance office. It incorporates a high level look at the various issues that can be encountered in the finance office, including but not limited to Ethics, Public Records, Human Resources, Accounting Principles, Revenues, Expenditures, Budgets, Banking & Investments, Purchasing, Debt Issuance, Internal Control and Audits. It is designed for newly elected and appointed officials and employees of the public finance office and would be a great way for any public official to understand the complexities involved in the public finance office.

April 18, 2018

12:30 – 1:00 p.m. Registration

1:00 – 1:15 p.m. Welcome/Introductions

1:15 – 2:00 p.m.

Finance Office & Ethics – Tim Pope, CPA, Governmental Consulting

2:00 – 2:45 p.m.

Public Records & Open Meetings – Tim Pope, CPA, Governmental Consulting

2:45 – 3:15 p.m.

Human Resources – Jamie Nicholson, Finance Director, City of Pataskala

3:15 – 3:30 p.m. Break

3:30 – 4:15 p.m.

Accounting Principles – Jason Cook, Senior Financial Analyst, City of Dayton

4:15 – 5:00 p.m.

Internal Control – Bethany Staats, Finance Director, City of New Albany



Registration Fees:

Member: \$100

Non-member: \$175

(The fee includes a lunch, refreshments, and seminar materials.)

Program Accreditation:

This seminar will provide 10.8 CPE hours in Category AA.



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April 19, 2018

9:00 – 9:45 a.m.

Debt Issuance & Compliance– Bethany Pugh, Managing Director, PFM Financial Advisors

9:45 – 10:30 a.m.

Audits – Bethany Staats, Finance Director, City of New Albany

10:30 – 10:45 a.m. Break

10:45 – 11:30 a.m.

Banking & Investments – Tim Pope, CPA, Governmental Consulting

11:30 -12:00 p.m.

Purchasing & ORC Compliance – Jamie Nicholson, Finance Director, City of Pataskala

12:00 – 12:45 p.m. Lunch

12:45 – 1:30 p.m.

Revenues– Jason Cook, Senior Financial Analyst, City of Dayton

1:30 – 2:00 p.m.

Grants & Single-Audit – Jamie Nicholson, Finance Director, City of Pataskala

2:00 – 2:45 p.m.

Expenditures – Jason Cook, Senior Financial Analyst, City of Dayton

2:45 – 3:00 p.m. Break

3:00 – 3:45 p.m.

Budgets – Jamie Nicholson, Finance Director, City of Pataskala

3:45 – 4:00 p.m. Evaluations and Follow-Up

Cancellation Policy:

Cancellations must be made by Friday, April 11th. There are no refunds after this date.

**Questions? Contact Laney Mollenkopf at the Ohio GFOA Office at (614) 228-4727
or by email at gfoa@assnoffices.com**