

## **POSITION AVAILABLE**

### **MAYFIELD VILLAGE FINANCE DIRECTOR**

Mayfield Village, Ohio is seeking a full-time Finance Director to be the head of its Finance Department and the fiscal officer of the municipality. Per the Mayfield Village Charter, the Finance Director must be duly registered with the State of Ohio as a public accountant or certified public accountant.

The Finance Director is appointed by the Mayor every two years, subject to the confirmation of the majority of the members of Council. The Finance Director serves the Mayor and Council as a financial advisor in connection with municipal affairs, keeps the financial records of the municipality and acts as the custodian of all public money of the municipality.

The Finance Director is an active and collaborative member of the Village's Administration. The selected candidate will be replacing the current Finance Director who is retiring after 15 years with Mayfield Village.

The annual salary range for the position is \$86,856 to \$123,745, commensurate with experience. At least five-years' experience in either municipal or private-sector finance is preferred. Proficiency in Civica CMI Authority Finance and Payroll software is a plus, but not a requirement. The position's full Charter description can be found at [https://codelibrary.amlegal.com/codes/mayfieldvillage/latest/mayfieldvillage\\_oh/0-0-0-32005](https://codelibrary.amlegal.com/codes/mayfieldvillage/latest/mayfieldvillage_oh/0-0-0-32005)

Resumes should be sent to Diane Wolgamuth, Director of Administration, at [dwolgamuth@mayfieldvillage.com](mailto:dwolgamuth@mayfieldvillage.com) or by mail to 6622 Wilson Mills Road, Mayfield Village, OH 44143, by February 16, 2024.