



## FINANCE DIRECTOR - CITY OF WEST CHICAGO, ILLINOIS

**West Chicago, IL (population 25,614).** This historic, friendly, multicultural community with a rich heritage of offering strong and efficient public services is seeking candidates who are energetic leaders who will focus on implementation of best practices and process improvement. West Chicago is in western DuPage County and offers excellent schools, a growing business park, convenient access to parks, shopping, and restaurants. The community has a history of political stability and prides itself on a progressive and professional staff. Candidates must be extremely knowledgeable in modern municipal financial management issues and trends, possess excellent interpersonal skills, and have demonstrated experience with team building techniques and consensus management. The community will welcome candidates who encourage employees to bring their best selves to the office, excel at mentoring and developing their staff.

Please note the following about this exciting opportunity:

- The City of West Chicago, as a full service, home rule community, is governed by a Mayor and 14 Alderman (7 wards). The Director of Finance is appointed and reports to the City Administrator. There are 117.5 FTE supporting the following Departments: Administration, Police, Community Development, Finance, and Public Works. The calendar year budget calls for expenditures of \$48 million inclusive of planned capital and debt expense of \$6.5 million. The General Fund is \$20.9 million. [Click here for more budget information.](#)
- The Department offers the following services: accounting and financial reporting, budgeting and long-term financial planning, capital financing, cash management and investment of City funds, accounts payable/receivable, payroll, revenue collection including Metra Parking and Refuse/Yard waste.
- The Department with 7 employees (Director, Assistant Director, Administrative Assistant and four Account Clerks) will benefit from a team-oriented, supportive, and accessible mentor to ensure their efforts and professional growth. The department will benefit from new approaches and methods, and a focus on collaborative efforts to provide high-quality services to the community.

The City is seeking an approachable, experienced financial professional to lead the Department. The successful candidate will have:

- Bachelor's Degree or equivalent in Accounting, Finance, or a related field. Master's Degree, CPA or CGFO designation a plus.
- A minimum of seven years progressively responsible experience in municipal finance or closely related field, with at least two years of management experience.
- Strong organizational leadership, with excellent strategic management, problem solving and personnel skills.
- Knowledge of rules and regulations governing municipal financial management in Illinois, including generally accepted accounting principles (GAAP).
- History of collaboration within and outside of the organization, intergovernmental cooperation and relationship building.

- A thorough understanding of Capital Project financing, enterprise funds/rates, and TIF funds; be willing to collaborate with other Department leaders to assist in their financial skills development.
- Clear and concise verbal and written communication skills, able to present complex technical information to any audience.
- A commitment to budget transparency and experience in implementing new technology that helps to achieve that goal.
- A polished professional with an excellent reputation and a demonstrated high level of honesty and integrity.

The full salary range is \$126,813 - \$177,538 with an anticipated starting salary of \$150,000 +/- DOQ. A comprehensive benefits package is offered.

Apply online at [www.GovHRjobs.com](http://www.GovHRjobs.com) with a resume, cover letter and contact information for five professional references. Applications are due November 4, 2022. Confidential inquiries are encouraged and should be directed to Kathleen (Katy) Rush, Vice President, GovHR USA at 847-380-3240 ext 122.

Application Deadline: November 4, 2022