**ASSISTANT FINANCE DIRECTOR**

**CITY OF PATASKALA, OHIO**

The City of Pataskala is seeking qualified candidates for the full-time position of **Assistant Finance Director**. Applicants should have prior experience with public finance, including accounts payable/receivable, general ledger accounting, and payroll administration. The ideal candidate would possess working knowledge of governmental accounting and purchasing processes, the ability to prepare basic financial reports, and the ability to be bonded. An Associate degree in accounting or finance is the minimum required education, but a Bachelor’s degree in accounting or finance is preferred. A complete job description and employment application can be found on the city’s website (<http://www.cityofpataskalaohio.gov/city-of-pataskala-careers/>). The current starting salary range is $65,104 - $73,275 DOQ. Interested candidates must submit a copy of the city’s employment application, a current resume, and 3-5 professional (non-personal) references on or before 12:00 noon on Tuesday, December 27, 2022 to James M. Nicholson, Finance Director, City of Pataskala, 621 W Broad St, Suite 1-D, Pataskala, Ohio 43062. Apply by email to hr@ci.pataskala.oh.us, subject: ‘Assistant Finance Director’. Pre-employment drug, credit and background checks required.

**The City of Pataskala is an Equal Opportunity Employer**