



CITY OF BLUE ASH, OHIO  
invites applications for the position of:

## Finance Officer/ Tax Commissioner

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**SALARY:** \$75,129.60 - \$97,240.00 Annually

**OPENING DATE:** 07/08/19

**CLOSING DATE:** OPEN UNTIL FILLED

**DESCRIPTION:** The ideal candidate will be an approachable management professional with enthusiasm for municipal government. This professional will need to operate with a high degree of integrity, honesty, trust and openness and demonstrate a collaborative management style focused on team building, as well as external and internal customer service. This vital member of the Management Team supervises seven direct reports and provides a high level support for other City departments. This position works closely with and reports to the Treasurer/Administrative Services Director.

### EXAMPLES OF DUTIES:

The responsibilities in this class involves:

- Income tax administration
- Financial reporting including Comprehensive Annual Financial Report
- Cash management
- Review and monitor City spending
- Assist with debt administration
- Accounts payable
- Legal/regulatory compliance
- Payroll
- Assist with budget preparation

**TYPICAL QUALIFICATIONS:** The chosen candidate would possess a degree in Finance, Accounting, Business or Public Administration and a minimum of five years of increasingly responsible professional finance experience. Supervisory level experience is preferred.

Qualified candidate must pass pre-employment background check, polygraph examination, and drug screen.

**HOW TO APPLY:** You may apply online at [www.BlueAsh.com](http://www.BlueAsh.com). The City of Blue Ash is an EEO/ADA Employer.