

Comptroller

Ohio Turnpike - Berea, OH



The Ohio Turnpike & Infrastructure Commission is seeking an experienced Comptroller to work in our Finance Department at the Administration Building in Berea, OH. Please consider bringing your experience, talents, and goals to one of Northern Ohio's vital resources and join the future of transportation.

If you are interested, here's some of what we can offer you:

- Salary range \$96,683.86 - \$117,520.26 Annually (Commensurate with experience)
- Excellent pension and health care benefits
- Generous paid leaves
- Stability

Main Job Tasks:

- Supervises and directs the activities of the Accounting and Payroll departments.
- Responsible for oversight of all finance, accounting and reporting, and payroll activities.
- Direct reports include the Assistant Comptroller and the Payroll Manager.
- Oversees all employees involved in the accounting functions including accounts payable, accounts receivable, fixed assets, inventory, cash management, investments, and payroll.
- Oversees all accounts payable functions, including purchasing card payments, to ensure that all vendors are paid in an accurate and timely manner.
- Oversees all accounts receivable functions to ensure that all amounts due the Commission, including toll and concession revenues are collected and deposited in a timely manner.
- Oversees all accounts, ledgers, and reporting systems ensuring compliance with appropriate GASB standards and regulatory requirements.
- Oversees and reviews the preparation of the monthly financial statements and quarterly budget reports.
- Consistently analyzes financial data and presents financial reports in an accurate and timely manner.
- Clearly communicates the information in the monthly, quarterly, and annual financial statements.
- Responsible for the recording and accuracy of the debt transactions of the senior and junior lien debt with the Commission's revenue bonds payable totaling over \$2 billion. This includes ensuring compliance with all terms of the Commission's Master Trust agreement and that the monthly debt payments are made to the Trustee in a timely manner.
- Manages the Commission's investment portfolio totaling approximately \$675 million.
- Manages and tracks the performance of invested assets in keeping with policies and investment guidelines.
- Oversees all employees involved in the payroll functions, including the proper withholding, reporting and payment of employment taxes, retirement amounts and other related deductions and contributions.
- Ensures that proper internal controls are in place to assure the integrity of all financial records.
- Assists with the development and monitoring of Commission's operating and capital budgets, preparation of the monthly Traffic and Revenue Report, Investment Report, and the Commission's Annual Comprehensive Financial Report.
- Assists with the issuance of any bonds needed to help finance the Commission's capital expenditures and ensure compliance with all terms of the Commission's Master Trust Agreement.
- Assists with collective bargaining negotiations as needed.
- Consults with other administrative personnel on various matters, technical accounting procedures and/or interpretation and application of policies and relevant statutory requirements.
- Prepares reports, performs any other duties as may be assigned by the CFO.
- Will work closely with the senior leadership team.

Work Characteristics:

- Knowledge of rules and procedures of the Financial Accounting Standards Board (FASB), Government Accounting Standards Board (GASB), American Institute of Certified Public Accountants (AICPA) Code of Professional Ethics.
- Knowledge of federal and state financial regulations, various aspects of the Ohio Revised Code, and debt trust agreements.
- Understanding of financial accounting, budgeting, control and reporting principles, methods, techniques, and standards as applied in a public financial model.
- Experience with Enterprise Resource Planning (ERP) systems.
- Ability to deal with large number of technical/fiscal variables.
- Handle routine and sensitive inquiries from and contacts with officials and representatives from within and outside the organization.
- Must use tact and diplomacy as well as maintain high levels of trust and confidentiality.
- Strong interpersonal and communication skills, both orally and in writing.
- Ability to plan, organize, implement, evaluate financial information and processes.
- Supervise and train staff, including organizing, prioritizing, and scheduling work assignments.
- Analyze and interpret financial data and prepare complex financial reports, statements and/or projections.
- Must be highly organized and proactive, have keen analytic and problem-solving skills which allows for strategic data interpretation.
- Must be technology savvy with advanced knowledge of accounting and reporting software.
- Accuracy and attention to detail is extremely important and critical.
- Ability to create and promote a positive and supportive work environment is also very important.

Minimum Qualifications:

- Four-year undergraduate degree with a major in Accounting required; Certified Public Accountant (CPA) credential required; Master's in Business Administration (MBA) degree is preferred.
- Minimum of five years of general accounting experience and three years supervisory experience preferred.
- Preferably supervisory experience in accounts payable, accounts receivable, payroll, treasury, budget and/or investment functions.
- Experience with a public organization subject to the pronouncements of the Governmental Accounting Standards Board preferred.
- The successful applicant must possess excellent administrative, organizational, and communication skills as well as strong PC and spreadsheet skills.
- Proficiency with MS Word and Excel required; familiarity with integrated business computer software required.

Unusual Working Conditions:

A mistake or missed time constraint could lead to significant exposure to risk. Accuracy to detail is required. Loss of timely, accurate financial data upon which management decisions are based could result in public mistrust.

Application Process

Those interested may apply [HERE](#). This link will redirect you to the Online Application site.

Applications will be received until the position is filled.

The Ohio Turnpike & Infrastructure Commission provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.