



ADMINISTRATIVE OFFICES

MAYOR
Kevin Hardman

10900 Reading Road
Sharonville, Ohio 45241
PH (513) 563-1144
FX (513) 563-0617
www.sharonville.org

SAFETY/SERVICE DIRECTOR
James M. Lukas

Assistant Finance Director

Opening Date: June 30, 2022

Closing Date: July 22, 2022

Salary Range: \$52,000.00 to \$94,161.60

Apply: jobs.sharonville.org

Position:

The City of Sharonville is proactively seeking a talented finance professional to join its ranks. Under the direction of the Finance Director, the Assistant Finance Director will perform a full range of routine and complex functions including treasury, accounting, auditing, payroll, budgeting, risk management and long-term financial planning. This position requires the exercise of initiative and independent judgment. Qualified candidates should have excellent knowledge of fund accounting, financial reporting practices and experience in utilizing financial software. The position is also responsible for maintaining cooperative working relationships with both internal and external stakeholders and promoting data-driven decision making.

About the City of Sharonville:

The City of Sharonville is conveniently located 15 miles north of downtown Cincinnati, situated off interstates 75 and 275 and nestled in both Hamilton and Butler Counties. Sharonville has approximately 13,500 residents and, due in large part to its large diverse workforce, a daytime population that exceeds 40,000. The City prides itself on being a vibrant, close-knit community that strongly supports its businesses and visitors. Sharonville's tax structure, location, and existing business foundation have been catalysts for driving the city's growth. It is one of the few cities in the State of Ohio that does not levy property taxes. It is home to a wide variety of businesses including Ford Motor Company, Gorilla Glue, StandardAero, and Jacobs Engineering. The city boasts dozens of small and medium sized businesses, 25 hotels, and a thriving and diverse selection of restaurants.

In addition to being an attractive and desirable place to live and do business, the City of Sharonville is also a great place to work. The city is an award-winning employer, having been recognized five years (2018-22) in a row by Ohio Business Magazine as a premier

workplace and by Engaging Local Government Leaders (2019) as one of the nation's best local government employers. Our Finance Department has consistently and consecutively been recognized as a local leader for its financial performance and fiscal integrity through several awards and distinctions; including, Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) and Auditor of State Award with Distinction from Ohio Auditor of State for clean financial audit reports. The Finance Director has also recently been recognized for outstanding leadership through Cincinnati Business Courier's C-Suite Awards. As a whole, the City organization consists of approximately 200 dedicated employees. City departments include Administration & Finance; Economic Development; Community Development; Convention Center; Public Works; Police; Fire & EMS; Mayor's Court; and Parks & Recreation.

Requirements:

1. Bachelor's Degree from an accredited four-year college or university, with major course work in accounting, finance, business administration, and/or a similar discipline.
2. At least three (3) years of managerial or progressively responsible accounting/finance experience.
3. Considerable governmental accounting/finance experience, or any equivalent combination of education and experience may be considered.

Salary and Benefits:

The compensation package includes an anticipated salary rate of \$52,000.00 to \$94,161.60 commensurate with education and experience. The City offers a highly-competitive benefits package that includes a health insurance plan with HSA employer contributions (\$500 single/\$1,000 family), the City pays 95% of the total premium cost and the single plan starts at just \$16.07 per pay; a personal wellness and rewards program with the opportunity to earn additional HSA contributions (\$1,000 single/\$2,000 family); a generous health insurance opt-out program; paid life insurance; participation in the Ohio Public Employees Retirement System; paid vacation; 11 paid holidays; flex scheduling; tuition reimbursement; membership to the Sharonville Community Center and much more.

Application:

Interested individuals may submit an application and supporting documentation at jobs.sharonville.org. The first review of applicants will occur July 22, 2022.