



City of Middletown
City Manager's Office
One Donham Plaza
Middletown, Ohio 45042
Tel: 513-425-7836
FAX: 513-425-7792

August 5, 2022

**ASSISTANT FINANCE DIRECTOR
MIDDLETOWN, OHIO**

The City of Middletown seeks an Assistant Finance Director. Position is responsible for planning, developing, and coordinating City financial and budget processes, and serving as City Treasurer and Utility Billing Manager. Position directs staff in accounting and managing City funds. Position plans and directs activities for billing personnel, handles customer complaints and supervises all associated billing activities for the City's water, sewer, refuse, well field, and storm water Position reports directly to the Finance Director. Graduation from a four-year college or university, with major course work in business, public finance, or accounting is required. Experience in municipal finance along with a CPA or CPFO desired. Salary is \$66,989 - \$88,276 plus excellent benefits package. Please send resume and work-related references to jobs@cityofmiddletown.org or to City of Middletown, Human Resources Division, One Donham Plaza, Middletown, Ohio 45042 no later than Friday, August 26, 2022. EOE/Drug-free workplace.