

Accounting Specialist- Government

Description

Rea & Associates, Inc., accountants and business consultants, is a **Top 100 public accounting firm** with 13 Ohio offices and more than 350 professional employees who provide clients with a complete range of accounting services and professional business counsel. Rea & Associates has helped government entities throughout the State of Ohio identify solutions to their unique challenges for more than 75 years. From boards of education to city council and beyond, our firm has the experience and expertise to help our clients establish top-notch internal controls while helping them promote their mission of executing sound financial practices for the good of the community.

Our Government Services team is growing and we are currently seeking an Accounting Specialist to work in our New Philadelphia, Wooster or Medina, Ohio offices. Do you have an Associate's or Bachelor's degree in accounting or equivalent experience, great technical skills and client relationship building skills? Are you looking for a career that offers professional development, a flexible schedule, and an opportunity to work in a team environment? If so, look no further than Rea & Associates.

Responsibilities include:

- Preparing annual Cash-to-GAAP financial statements, including cash flows for Government clients using the standards issued by the Government Accounting Standards Board (GASB)
- Preparing client account/bank reconciliations
- Tracking fixed assets and preparing depreciation schedules
- Assisting clients with accounting challenges
- Preparing work papers in a clear, concise manner while adhering to deadlines and time budgets
- Developing client partnerships and acting as a trusted advisor

Qualifications

Required:

- Associate degree in accounting
- Prior experience preparing accrual basis financial statements in the government or non-profit sector
- Excellent verbal and written communication skills
- Excellent organizational and analytical skills
- Knowledge of general accounting concepts
- Knowledge of Microsoft Office applications including Word and Excel
- Ability to work independently on tasks and projects, while collaborating with peers in a team-oriented environment
- Problem-solving skills
- Attention to detail and accuracy

Preferred:

- Bachelor's degree in accounting or comparable accounting and bookkeeping experience
- Research skills and experience

Rea and Associates is an equal opportunity employer. The company prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

