

**BUTLER COUNTY COMMISSIONERS PERSONNEL OFFICE
ANNOUNCEMENT OF VACANCY**

Posting Date: 12/28/20

Response Deadline: 01/10/21

* Applications accepted until position filled.

Agency: Information Services	Job Title: IT Security Analyst
Classified <input type="checkbox"/> Unclassified <input checked="" type="checkbox"/>	Bargaining Unit Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Overtime Exempt Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Salary: \$58,676.80-\$85,072.00
Work Location: GSC	Hours of Work: M-F 8:00-5:00

ESSENTIAL FUNCTIONS:

Monitor all in-place security solutions for efficient and appropriate operations; Review logs and reports of all in-place devices, whether they be under direct control (i.e., security tools) or not (i.e., workstations, servers, network devices, etc.). Interpret the implications of that activity and devise plans for appropriate resolution; Participate in investigations into problematic activity; participate in the design and execution of vulnerability assessments, penetration tests and security audits; provide on-call support for end users for all in-place security solutions.

Participate in the planning and design of enterprise security architecture, under the direction of management, where appropriate; participate in the creation of enterprise security documents (policies, standards, baselines, guidelines and procedures) under the direction of management, where appropriate; participate in the planning and design of an enterprise business continuity plan and disaster recovery plan under the direction of management where appropriate; coordinate and manage security awareness training programs.

Maintain up-to-date detailed knowledge of the IT security industry including awareness of new or revised security solutions, improved security processes and the development of new attacks and threat vectors; recommend additional security solutions or enhancements to existing security solutions to improve overall enterprise security; perform the deployment, integration and initial configuration of all new security solutions and of any enhancements to existing security solutions in accordance with standard best operating procedures generically and the enterprise's security documents specifically.

REQUIRED QUALIFICATIONS:

An example of acceptable qualifications:

- Associate's degree in computer science or related field; Bachelor's degree preferred, and
- 3 years of IT experience in a related IT security and compliance role , and

- One or more of the following certifications: CompTIA Security+, Microsoft Certified Systems Administrator or Engineer: Security, CISSP, CISM, GIAC, and/or other Information Security certifications; or
- Any combination of education, training, and/or experience equivalent to the stated minimum qualifications.

SELECTION PROCEDURE: Resumes and Interviews

SUBMIT COVER LETTER AND RESUME:

Butler County Commissioners Personnel Office
315 High Street, Suite 640
Hamilton, OH 45011
or email to resumes@bcoho.us
(Please indicate Job Title in cover letter / subject line.)

BUTLER COUNTY WILL CONSIDER INTERNAL APPLICANTS PRIOR TO EXTERNAL APPLICANTS

Pursuant to the Americans with Disability Act of 1993, Butler County will consider all qualified applicants for employment, including persons with disabilities. The applicant must be able to perform the essential functions of this job with or without reasonable accommodation. Upon the request of any qualified applicant, this office will evaluate any reasonable accommodation that may be needed to enable a disabled person to participate in the application process or perform these essential duties.

AN EQUAL OPPORTUNITY EMPLOYER