



FINANCE DIRECTOR

CITY OF MOUNT VERNON, ILLINOIS

Mt. Vernon, IL (14,600) – The City of Mt. Vernon, Illinois is seeking an organized, analytical, and trustworthy professional that is gifted in municipal budgeting, staff oversight, and utility billing to become its next Finance Director.

Mt. Vernon is the County Seat in Jefferson County, Illinois and is strategically located at the intersection of I-64 and I-57. Mt. Vernon is one hour east of St. Louis, Missouri, one hour west of Evansville, Indiana and one and a half hour north of Paducah, Kentucky. Given its convenient location at the intersection of two major interstates, Mt. Vernon serves as a regional draw for retail, health care, entertainment, and hospitality.

Mt. Vernon is home to several diverse large employers that contribute to the economic stability of the city and to the quality of life in the community. Continental Tire serves as the community's largest employer and has called Mt. Vernon home since 1973. SSM Health Good Samaritan Hospital and the Crossroads Community Hospital are two large healthcare providers in the City. The National Railway Equipment Company, InnoTech Manufacturing, and Phoenix Modular Elevator provide numerous employment opportunities.

The City of Mt. Vernon is a Home Rule statutory City Manager Form of Government where the City Manager is appointed by the Mayor and City Council. The Finance Director serves on the City's Executive Staff and reports directly to the City Manager. The current Finance Director is leaving the City after 18 months to own and operate his own public accounting firm in the City. The previous Finance Director served the city for 20 years. The City is in strong financial condition, experiencing steady revenue increases, currently maintains an A+ Bond Rating, and possesses a 6-month general fund operating reserve that equates to 8.3 million dollars.

The Finance Director manages a \$67,000,000 budget and has daily oversight of 6 full-time employees within the Finance Administration Department and the Finance Billing Services Department. The Finance Director serves as the Budget Officer, the TIF Administrator, Utility Billing Supervisor, and is responsible for providing fiscal oversight of fourteen distinct municipal funds.

Other major duties of the Finance Director include:

- Directs the preparation and payment of accounts payable
- Oversees the collection of accounts receivable
- Manages the City's investment program
- Supervises the City's purchasing process
- Directs the preparation of the City's payroll process

The Finance Department utilizes Tyler Technologies Incode10 as their financial software and the department is currently in the process of putting their data on the cloud. The new Director will oversee the implementation of a Project Accounting Module and provide fiscal oversight of the construction of a new multi-million-dollar police department.

The City Manager is seeking a confident and diplomatic professional with excellent audit oversight, tax levy, and fund management skills to be the next Finance Director. The ability to relate to utility customers and create a fair and consistent environment is essential. The City Manager is also particularly interested in candidates that have TIF administration experience and are Certified Public Accounts.

Viable candidates should meet the following minimum qualifications:

- A Bachelor's Degree from an accredited university.
- Three (3) to five (5) years of accounting and management experience.
- A good working knowledge of governmental fund accounting.

The starting annual salary range for this position is \$105,000 to \$115,000 DOQ/E. The City also provides an attractive fringe benefits package.

Please apply online at www.govhrjobs.com with a resume, cover letter and contact information for five professional references. Applications will be accepted until February 14, 2022. Confidential inquiries should be directed to James W. Arndt, Vice President, GovHR USA at 217-500-0770. The City of Mt. Vernon is an Equal Opportunity Employer.

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